

1. The meeting was called to order at 6:30 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Roger Ashmore, Trevor Black, Judith Davis, Kevin Sair, and Mayor Moser were present. Legal Counsel was excused. Code Enforcement Officer, April Ruesch, was present. Fire Chief, Louie Ford was present. Town Clerk, Nathan Bronemann, took minutes.
4. Declarations of conflict of interests.

None stated.

Mayor Moser reminded the council that their annual conflict of interest letters were due.

5. Public Comment

Kevin Sair mentioned that there were a lot of tumble weeds around the Town from the wind storm.

Mayor Moser said that the burn season would be open on March 1st and residents would be able to get burn permits to take care of that issue.

Motion made by Kevin Sair to close public comment. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

6. Public hearing to amend the annual Town budget

Mayor Moser read through the proposed budget amendments. (See attached. All proposed changes are in bold.)

Louie Ford asked that the budget dates were.

Mayor Moser said that the budget was for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Mike Maddocks asked if there was extra money to cover the expenses of the planned grants if the Town didn't receive them.

Mayor Moser said that they had to put the grants in the budget, but the expenditures would not occur until the grants were awarded, and would not occur if the grants were not awarded.

Motion made by Trevor Black to close the public hearing. Kevin Sair seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

7. Discussion and action on amending the annual Town budget

Motion made by Trevor Black to amend the Town budget as discussed. Judith Davis seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

8. Discussion and possible action on posting a building moratorium in the Cedar Point area

Mayor Moser said that the SSD board had discussed some issues with the operation of the well in the Cedar Point well. He said that after discussing the issue with legal council, they would not need to place a moratorium on building permits. He said that legal council advised that the SSD not issue will serve letters on new connections until they had better water sourced in place.

Jack Davis asked which well was having issues producing.

Mayor Moser said that there was only one well that was currently online in the Cedar Point area.

Jack Davis expressed concern that he had not been advised of the issue sooner.

Mayor Moser said that the SSD board was not aware of the severity of the issue with the well until late yesterday.

9. Discussion and action on sending the Clerk to annual training in Sandy, Utah March 10th -14th

Mayor Moser said the Town was required to send the Clerk to annual training.

Motion made by Mayor Moser to approve the expenditures to send the clerk to training in Sandy, Utah. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

10. Discussion and possible action on setting the rates for the cemetery

Mayor Moser said that Judith Davis had done some research on several municipalities in the area. He said that he suggested that the Town adopt the same fee structure as Hurricane City.

Trevor Black asked about an infant rate.

Judith Davis said La Verkin had an infant rate that was the same as the cremation rate.

Mayor Moser read the proposed rates as follows:

open/close	\$200
on wk end/holiday	\$300
Plot charge- Resident	\$350
non- resident	\$550
cremains	\$100
wk end	\$150
Infants and cremations	\$100
on wk end	\$150

Motion made by Trevor Black to adopt the rates as discussed and to update the Town fee schedule accordingly. Kevin Sair seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

11. Discussion and possible action on adopting State building code

Mayor Moser read the proposed ordinance.

Motion made by Roger Ashmore to table this ordinance for further review. Kevin Sair seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Mayor Moser said that this was a State requirement to adopt the State building code every five years.

12. Discussion and possible action on adopting a burning ordinance

Mayor Moser read the proposed ordinance which was borrowed from Washington County.

Motion made by Roger Ashmore to Ordinance 2014-03 adopting the proposed Town burning ordinance. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

13. Reports from Town Council members on assignments

Judith Davis reported that the Parks and Recreation Department was preparing for Miss Apple Valley and other Town events.

Mayor Moser said he attended the COG meeting where the Town was preapproved for funding for improvements. He said he also attended the Mayors Association Meeting working with IHC where doing some Mayor Walks was discussed to give tours to visitors of the communities on historic sites. He also attended the Washington County Water Conservancy District meeting where they discussed their plans on their artificial slot canyon and park. He said they also planned to put endangered desert tortoises up for adoption.

14. Report and recommendation from the Planning Commission

Jack Davis said they would be continuing training.

15. Report and recommendation from the Big Plains Water and Sewer SSD

Nothing more to report.

16. Report and recommendation from the Parks and Recreation Department and the Community Events Committee

Judith Davis asked about new members.

Mayor Moser said they were working on recruiting new members.

17. Report from the Fire Department

Louie Ford reported that the burn season would open on March 1st. He said all of the trucks had now been serviced. He said that the water tender pump had a leak that he would fix. He said there would be free entertainment at this year's Chili Cook-off on April 26th. He also reported that there would be a community yard sale this Saturday at the Chevron and that some of the proceeds would go to support the fire department. He also reported that he had met with Colorado City regarding programming the radios to receive four to five channels so they could get more area information.

18. Report and recommendation from the Code Enforcement Officer

See attached.

19. Report and recommendation from Emergency Management

See attached.

20. Roads Report and consideration of continuing improvements

Trevor Black said they now had a dump truck and that as soon as it was licensed they could use it to help with road work.

21. Consent Calendar - Income and Expenses - Town Treasurer

Motion made by Trevor Black to approve the consent calendar. Roger Ashmore seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

22. Consider approval of minutes:

a. February 6, 2014 Regular Meeting Minutes

Motion made by Judith Davis to approve the February 6, 2014 regular meeting minutes.

Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

23. Announcements

Mayor Moser announced that the Town of Apple Valley would be spotlighted at this year's Washington County Fair. He also reported that the ISO had released a new report and the Town had been classified as a 6\9. He announced that the Town had received the check for recycling for a total of \$382.63.

24. Request for a closed session

Motion made by Mayor Moser to hold a closed session to discuss a property purchase. Kevin Sair seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

25. Adjournment

Motion made by Roger Ashmore to adjourn the meeting. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Meeting adjourned at 8:37 PM.

Date approved: _____

ATTEST: _____
Nathan Bronemann

Richard Moser

February 20, 2014 CODE ENFORCER'S REPORT TO TOWN COUNCIL

Since February 6, 2014:

I've sent out warning notices and more residents have registered their dogs. There are still many unlicensed dogs. I may have to take the owners to court.

With the nice weather we've been enjoying, weeds are already starting to get green. Because of the dry winter, weeds are going to be a real fire hazard this summer. I recommend residents begin getting the problem under control ASAP. Protect your space now!

The big dumpsters will be here March 14, 15 & 16th.

April Ruesch

EMERGENCY MANAGEMENT REPORT February 20, 2014

(IMPORTANT Reminder all town officials, workers and firemen are required to take NIMS courses, 100 & 700. It is also recommended that town officials take ICS-G402. We need your cooperation. The more people trained, the better prepared we will be. Outside help will not always be available and able to get to us. (If you need assistance let me know.)

Thank you.

April Ruesch

Town of Apple Valley Budgeting Worksheet

10 General Fund - 07/01/2013 to 06/30/2014 as of 02/06/2014

	2011 Actual	2012 Actual	2013 Actual	2013 Budget	2014 Actual	Original Budget	Percent Used	Revised Budget	Increase/ Decrease	Worksheet Notes
Change In Net Position										
Revenue:										(Changes in Bold)
Taxes										
3110 General property taxes-current	61,893	61,710	67,159	66,400	69,869	68,000	102.75%	70,500	2,500	
3120 Prior year's taxes-delinquent	11,333	8,657	39,789	38,000	5,660	10,000	56.60%	10,000	0	
3130 General sales and use taxes	46,733	65,790	67,984	69,500	44,023	70,000	62.89%	70,000	0	
3140 Energy and communication taxes	9,947	9,376	11,976	11,900	8,492	11,000	77.20%	13,000	2,000	
3170 Fee in lieu of personal property taxes	4,715	3,526	8,428	8,500	5,458	7,500	72.77%	7,500	0	
Total Taxes	134,621	149,059	195,336	194,300	133,502	166,500	80.18%	171,000	4,500	
Licenses and permits										
3210 Business licenses	875	3,460	2,030	2,180	1,135	2,500	45.40%	2,500	0	
3221 Building permits	6,012	3,529	6,800	7,330	2,575	10,000	25.75%	10,000	0	
3222 Building permit - HCP Valuation	227	22	-24	0	-76	0	0.00%	0	0	
3223 Building permits surcharge	4	8	14	0	0	0	0.00%	0	0	
3225 Animal licenses	1,195	1,378	1,575	1,580	674	1,700	39.65%	1,700	0	
3430 Assessment fee income	4,698	747	2,000	2,000	0	0	0.00%	0	0	
Total Licenses and permits	13,011	9,144	12,395	13,090	4,308	14,200	30.34%	14,200	0	
Intergovernmental revenue										
3341 EMP Grant \$5,000/\$10,000	-1,250	0	0	0	0	0	0.00%	0	0	
3342 Fire Dept-State Wildland Grant	9,912	0	0	0	0	0	0.00%	0	0	
3356 Class C" road allotment"	31,051	34,894	38,454	38,454	33,704	50,000	67.41%	52,000	2,000	
3358 Liquor control profits	818	848	813	813	653	850	76.82%	850	0	
33XX CIB Bridge Grant	0	0	0	0	0	0	0.00%	50000	50000	Matching Grant
33XX FEMA PPE Fire Grant	0	0	0	0	0	0	0.00%	23000	23000	Estimate of possible grant
3371 State water grant	4,923	40,000	0	0	0	0	0.00%	0	0	
Total Intergovernmental revenue	45,454	75,742	39,267	39,267	34,357	50,850	67.57%	125,850	75,000	
Charges for services										
3410 Clerical services	0	0	5,400	5,400	10,600	12,000	88.33%	15,600	3,600	
3420 Fire department fees	50	0	754	754	0	0	0.00%	0	0	
3431 Zoning and subdivision fees	0	2,350	750	650	4,928	3,000	164.27%	5,000	2,000	
3440 Solid waste	24,295	31,252	32,668	32,400	19,676	33,000	59.62%	32,000	-1,000	
3461 GRAMA requests	200	186	19	25	14	100	14.00%	100	0	

3470 Park and recreation fees	250	0	0	0	0	0	0.00%	0	0
3481 Sale of cemetery lots	0	0	0	0	0	0	0.00%	0	0
3483 Opening and closing - cemetery	0	0	0	0	0	0	0.00%	0	0
3615 Late charges	555	6,813	6,858	6,000	7,523	6,000	125.38%	11,000	5,000
Total Charges for services	25,350	40,601	46,449	45,229	42,741	54,100	79.00%	63,700	9,600
Fines and forfeitures									
3510 Fines	5,614	5,895	3,981	5,000	2,366	5,500	43.02%	5,500	0
Total Fines and forfeitures	5,614	5,895	3,981	5,000	2,366	5,500	43.02%	5,500	0
Interest									
3610 Interest earnings	959	1,742	3,691	3,550	1,018	3,000	33.93%	2,000	-1,000
Total Interest	959.00	1,742.00	3,691.00	3,550.00	1,018.00	3,000.00	33.93%	2,000.00	-1,000
Miscellaneous revenue									
3640 Sale of capital assets	0	0	20,000	0	0	0	0.00%	0	0
3670 Debt proceeds	0	0	35,106	0	0	0	0.00%	0	0
3690 Sundry revenue	0	100	839	839	20	0	0.00%	0	0
3692 Fire department fundraisers	1,768	1,885	0	0	1,083	1,500	72.20%	1,500	0
3697 Park department fundraisers	1,983	1,807	898	772	643	1,000	64.30%	500	-500
3698 Miss Apple Valley fundraisers	133	151	15	15	0	500	0.00%	500	0
3699 Miss AV scholarship fund	150	0	0	0	0	0	0.00%	0	0
3801.1 Impact fees - Fire	59	118	0	0	0	236	0.00%	236	0
3801.2 Impact fees - police	114	228	0	0	0	456	0.00%	456	0
3801.3 Impact fees - roadways	514	1,028	0	0	0	2,056	0.00%	2,056	0
3801.4 Impact fees - culinary water	1,000	2,000	0	0	0	0	0.00%	0	0
3801.5 Impact fees - wastewater	1,500	3,000	0	0	0	0	0.00%	0	0
3801.6 Impact fees - storm water	172	344	0	0	0	688	0.00%	688	0
3801.7 Impact fees - parks, trails, OS	141	282	0	0	0	564	0.00%	564	0
Total Miscellaneous revenue	7,534	10,943	56,858	1,626	1,746	7,000	24.94%	6,500	-500
Contributions and transfers									
3802.2 Contributions - public safety	265	330	0	0	0	100	0.00%	0	-100
3802.7 Contributions - parks and recreation	99	676	835	800	140	1,000	14.00%	300	-700
3880 Class C" balance appropriated"	0	0	0	7,569	0	0	0.00%	0	0
Total Contributions and transfers	364	1,006	835	8,369	140	1,100	12.73%	1,100	0
Total Revenue:	232,907	294,132	358,812	310,431	220,178	302,250	72.85%	389,850	87,600

Expenditures:

General government

Council

4111.110 Council Salaries and wages	3,200	3,675	2,850	2,700	2,292	7,000	32.74%	7,000	0
4111.130 Council Employee benefits	0	284	187	170	149	400	37.25%	400	0
4111.610 Council Donations and discretionary spend	0	0	0	0	1,247	2,500	49.88%	2,500	0
Total Council	3,200	3,959	3,037	2,870	3,688	9,900	37.25%	9,900	0

Administrative

4141.110 Admin Salaries and wages	23,461	30,056	36,135	36,135	20,280	36,500	55.56%	36,500	0
4141.130 Admin Employee benefits	2,845	2,369	7,101	6,600	5,366	10,000	53.66%	10,000	0
4141.210 Admin Dues, subs & memberships	1,181	779	861	561	613	600	102.17%	600	0
4141.220 Admin Public notices	4,222	4,130	29	100	372	1,500	24.80%	1,500	0
4141.230 Admin Clerk training	927	911	871	871	0	1,000	0.00%	1,000	0
4141.231 Admin PlanComm Training	400	30	0	0	60	400	15.00%	400	0
4141.240 Admin Office supplies	5,884	3,367	4,712	4,700	1,060	7,000	15.14%	7,000	0
4141.250 Admin Equipment maintenance	549	333	1,330	1,330	0	2,000	0.00%	2,000	0
4141.260 Admin Building & ground maintenance	522	1,449	2,243	2,250	1,404	2,000	70.20%	2,500	500
4141.270 Admin Utilities	7,008	5,940	7,816	7,800	2,042	8,000	25.53%	8,000	0
4141.280 Admin Telephone and internet	1,280	2,063	2,601	2,650	1,229	3,150	39.02%	3,150	0
4141.290 Admin Postage	597	266	378	341	349	450	77.56%	450	0
4141.320 Admin Engineering fees	7,270	43,187	3,581	3,581	6,055	7,500	80.73%	11,000	3,500
4141.330 Admin Legal fees	19,425	31,705	11,285	11,000	10,134	20,000	50.67%	18,000	-2,000
4141.331 Admin Assessment legal fees	0	0	2,765	2,000	0	0	0.00%	0	0
4141.340 Admin Accounting	2,812	3,776	3,034	3,034	4,500	2,000	225.00%	4,500	2,500
4141.360 Admin Education-general	490	1,465	247	228	1,020	1,000	102.00%	1,500	500
4141.390 Admin Bank service charges	686	37	39	39	15	50	30.00%	50	0
4141.410 Admin Insurance	5,452	5,878	6,868	6,868	6,044	7,000	86.34%	10,500	3,500
4141.490 Admin Travel reimbursements	313	4,264	4,718	4,500	1,964	5,000	39.28%	5,000	0
4141.500 Admin Weed abatement	2,390	0	931	931	0	2,500	0.00%	2,500	0
4141.610 Bad debt expense	0	833	957	957	0	0	0.00%	0	0
4141.740 Admin Capital outlay	1,900	5,091	178,883	180,000	32	30,000	0.11%	100,000	70,000
4141.741 Admin Capital outlay - Enginerr CDBG	2,423	0	0	0	0	0	0.00%	0	0
4170 Elections	0	1,125	376	376	781	850	91.88%	781	-69

Pending \$50K CIB Grant

Total Administrative

Total General government

Total Administrative	92,037	149,054	277,761	276,852	63,320	148,500	42.64%	226,931	78,431
									0
Total General government	95,237	153,013	280,798	279,722	67,008	158,400	42.30%	236,831	78,431

Public safety**Police**

4210.110 Police Salaries & wages	13,869	9,786	9,376	9,400	5,471	10,500	52.10%	10,500	0
4210.130 Police Employee benefits	0	749	724	650	419	700	59.86%	800	100
4210.230 Police Travel & mileage	0	1,478	852	600	398	600	66.33%	700	100
4210.250 Police Expenditures	0	0	0	0	0	0	0.00%	0	0
4210.470 Police Building permits-contract fees	4,789	3,322	5,336	5,700	2,442	5,000	48.84%	5,000	0
4210.740 Police Capital outlay	0	0	0	0	0	456	0.00%	456	0
4253.250 Animal Control Supplies	0	56	61	61	62	100	62.00%	100	0

Total Police

18,658	15,391	16,349	16,411	8,792	17,356	50.66%	17,556	200
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Fire

4220.110 Fire Salaries & wages	0	0	0	0	6,760	9,400	71.91%	9,400	0
4220.130 Fire Employee benefits	0	0	0	0	517	600	86.17%	600	0
4220.210 Fire Dues, subscriptions & memberships	0	160	265	265	0	200	0.00%	200	0
4220.230 Fire Travel & mileage	1,062	3,672	2,198	2,700	566	3,000	18.87%	1,500	-1,500
4220.240 Fire Office expenses	0	56	218	218	263	250	105.20%	500	250
4220.250 Fire Equipment maintenance & repairs	2,016	8,444	1,399	614	1,120	5,000	22.40%	3,000	-2,000
4220.260 Fire Rent expense	656	656	675	675	0	680	0.00%	680	0
4220.360 Fire Training	595	1,045	293	293	295	2,500	11.80%	2,000	-500
4220.450 Fire Supplies	6,953	1,072	1,980	2,000	5,026	2,500	201.04%	6,000	3,500
4220.460 Fire Supplies-fundraiser proceeds	39	136	187	187	304	200	152.00%	500	300
4220.470 Fire EMPG grant expenditures	379	0	0	0	0	0	0.00%	0	0
4220.740 Fire Capital outlay	12,742	166	10,250	10,250	10,550	5,000	211.00%	38,000	33,000

Includes \$23K FEMA Grant

Total Fire

24,442	15,407	17,465	17,202	25,401	29,330	86.60%	62,380	33,050
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Total Public safety

43,100	30,798	33,814	33,613	34,193	46,686	73.24%	79,936	33,250
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Highways and public improvements**Highways**

4410.110 Road Salaries and wages	11,415	16,569	13,199	12,800	8,850	13,000	68.08%	14,500	1,500
4410.130 Road Employee benefits	0	1,262	1,013	1,000	677	1,100	61.55%	1,100	0
4410.270 Road Flood damage	726	0	0	0	10,226	1,094	934.73%	10,226	9,132
4410.380 Road department services	660	250	0	0	0	0	0.00%	0	0
4410.450 Road Dept supplies	3,551	11,010	2,483	5,000	3,357	5,000	67.14%	6,000	1,000
4410.550 Road Equipment maint & fuel	20,693	10,425	6,992	7,750	2,468	7,750	31.85%	6,750	-1,000
4410.740 Road Capital outlay	0	0	11,620	15,120	4,315	20,000	21.58%	20,000	0

Total Highways

37,045	39,516	35,307	41,670	29,893	47,944	62.35%	58,576	10,632
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Sanitation										
4420.220 Solid Waste Postage	526	1,242	1,300	1,300	772	1,300	59.38%	1,300	0	
4420.240 Solid Waste Office supplies & expense	401	388	299	299	0	400	0.00%	400	0	
4420.460 Solid Waste Service	23,974	28,616	29,201	29,139	14,780	31,000	47.68%	31,000	0	
Total Sanitation	24,901	30,246	30,800	30,738	15,552	32,700	47.56%	32,700	0	
Total Highways and public improvements	61,946	69,762	66,107	72,408	45,445	80,644	56.35%	91,276	10,632	
Parks, recreation, and public property										
Parks										
4540.110 Park/Rec Salaries and wages	0	0	749	500	3,820	2,000	191.00%	4,000	2,000	
4540.130 Park/Rec Employee benefits	0	0	57	30	292	120	243.33%	325	205	
4540.250 Park/Rec Department supplies	25	255	1,666	1,675	-494	1,500	-32.93%	0	-1,500	
4540.450 Park/Rec Miss AV-special dept supplies	393	316	380	350	534	500	106.80%	534	34	
4540.460 Park/Rec Community events supplies	685	190	1,618	1,800	2,221	2,000	111.05%	2,500	500	
4540.740 Parks Capital outlay	0	20,170	3,747	4,000	4,442	5,000	88.84%	4,442	-558	
Total Parks	1,103	20,931	8,217	8,355	10,815	11,120	97.26%	11,801	681	
Cemetery										
4590.250 Cemetery Maintenance	0	0	0	0	0	0	0.00%	0	0	
4590.460 Cemetery supplies and equipment	0	0	0	0	0	0	0.00%	0	0	
Total Cemetery	0	0	0	0	0	0	0.00%	0	0	
Total Parks, recreation, and public property	1,103	20,931	8,217	8,355	10,815	11,120	97.26%	11,801	681	
Debt service										
4141.810 Debt service - principal	0	0	1,096	1,096	5,002	4,500	111.16%	8,000	3,500	
4141.820 Debt service - interest	0	0	237	237	845	900	93.89%	1260	360	
Total Debt service	0	0	1333	1333	5847	5400	108.28%	9260	3860	
Transfers										
4810 Transfer to capital projects	0	0	0	0	0	0	0.00%	0	0	
Total Transfers	0	0	0	0	0	0	0.00%	0	0	
Total Expenditures:	201,386	274,504	390,269	395,431	163,308	302,250	54.03%	429,104	126,854	
Total Change In Net Position	31,521	19,628	-31,457	-85,000	56,870	0		-39,254	-39,254	